UVM EMG/VMC Volunteer Hours Tracking Sheet

You may use this form to track your hours as you accrue them over the year – you will aggregate and report them in the annual volunteer hours form, open December to January.

Date	Name of Project or Event	# Volunteer Hours	# Continuing Ed Hours	# Adults I Provided Info To	# Kids I Provided Info To	Output: What type of educational activity I offered/taught and on what subject?	Outcomes: What happened? (So What info)	Notes
Example	*Info Table at Pollinator Celebration Day, Shelburne Farms, Shelburne*	*4.0*	*0.0*	*12*	*3*	*Staffed the EMG info table at Pollinator event that reached 42 individuals. Answered questions and provided resources on pollinators and pollinator habitat, including pollinator gardens.*	*Increased awareness on how to increase pollinator habitat in gardens and home landscapes.*	*One family wanted to convert a section of their lawn to a pollinator garden. I guided them on how to terminate the grass, gave them resources and answered their questions. They said, "Thank you for your help. We now have a plan and know what to do to create a pollinator garden."*